



FAIRFIELD-SUISUN CITY VISUAL ARTS ASSOCIATION

www.fsvaa.com

BOARD MEETING MINUTES - JULY 2018

I. FSVAA Regular Board Meeting was held on Wednesday, July 18, 2018

Meeting was called to order at 7:10 pm by Dennis Sheil, President, in the Solano Town Center Gallery, Fairfield.

In Attendance: Dennis Sheil, Janet Barnes, Dennis Ariza, Marci Cervantes, JoRené Danel, Robin Rossi, Ken Chew, and Doug Cooper

Absent: Lucy Foldhazi

Ken Chew motioned to approve the Minutes of June 2018 and Robin Rossi seconded the motion. Motion carried; Minutes were approved.

II. Finance Report (Marci Cervantes)

- A. Marci Cervantes distributed the Profit & Loss Statement dated June 2018. Report shows a net income of \$1,150.50 for the month of June.
- B. Ken Chew asked what the column “FSVAA” was for. Several Board members responded: dues, sales tax, insurance, STC rental, annual events, to name a few.
- C. Doug Cooper asked what the \$500 was for regarding “Instructor.” Marci Cervantes responded that it is the Instructor’s commission.

III. Membership (JoRené Danel)

- A. JoRené Danel reported that we currently have 92 members, after deleting Shelby Chandler and Gina Stevens. Joanna Rockwell’s membership ended in June. She moved to San Francisco and it is unlikely she will continue with FSVAA. Bahiya Spaulding is docenting but has not paid her dues.
- B. There was discussion regarding dues. It was suggested that dues be paid for the year, no matter when paid. JoRene Danel reported that it has been a ‘pain’ having to figure out each one. JoRene Danel said she could have something where everyone pays at the first of the year. Dennis Ariza moved to accept plan.

IV. Solano Town Center Gallery (Dennis Ariza)

- A. Still working with the electrician for the track lighting.
- B. Ken Chew suggested that every once in a while, entry fees could be a “2 for 1” deal. When there’s not enough artwork, charge \$10 for two pieces instead of for one. Dennis Ariza suggested doing it maybe once a year.
- C. Dennis Ariza reported that FSVAA will be part of the Packet. JoRene Danel inquired if we could include the prorating of dues information in the Packet.
- D. Dennis Ariza reported that Mona Lisa de Alba’s class will be in the Courtyard on August 18. The Mall will be advertising it.
- E. New 2-Year Lease. Ken Chew inquired about Item 7: Is it for opening, or any time? Also, no hand-written signs. They have to look professional. Ken Chew inquired about who pays for electricity. Answer: We don’t pay. Regarding hours of operation: We will be charged a fee of \$100/hour if we fail to open. Dennis Sheil reported the Mall may close us if we are not open. It was suggested that we mention this at Intake.

- F. Dennis Ariza reported on the trip to Sacramento and looking for displays. Found three glass cabinets and slats for walls for \$1,600, but where will they go? All three display cabinets can fit in the Mall.

V. Lawler House Gallery (Robin Rossi)

- A. Dennis Ariza reported that Laura Klein's Art Camp will be next week, July 23-26.
- B. Gift Shop Procedures: JoRené Danel reported that Mei-Ling Albert suggested we not be too specific, discouraging the idea of crafts.
JoRené Danel suggested that we try not to have the old, low tables. They are awful. We definitely want the three new cabinets.
- C. Dennis Sheil raised the question regarding whether items should be displayed for a 6-month period?
JoRené Danel suggested at least a three-month period.
Dennis Sheil suggested that maybe it's a non-issue and asked if the Gift Shop Policies and Procedures should be accepted as edited. Doug Cooper motioned to accept; Dennis Ariza seconded, no one abstained; motion carried.
- D. Robin Rossi reported that she docented on Sunday with Donna Williams, who was great, and even washed the windows!
- E. Dennis Ariza recommends that we buy a \$300 display case for LHG now. JoRené Danel motioned to purchase three (3) cabinets for \$1,300. Janet Barnes seconded; motion carried.
- F. Dennis Ariza reported that the Gallery at Lawler House may possibly move to the Performing Arts Theatre, but we may also have another year at Lawler House.
- G. Dennis Ariza reported that the City paid for the mold problem.
- H. Robin Rossi reported that she saw a few holes in the ceiling on the 3rd floor.

VI. FSVAA (Dennis Sheil)

- A. Titles on Letterhead: There was discussion regarding the difference between "Director" and "Manager." It was decided that "Manager" will not be used, that Dennis Ariza and Robin Rossi will both be Directors, that Doug Cooper's and Ken Chew's titles will be "Board Member-at-Large" and JoRené Danel's title will be Membership Director.

VII. Committees (Dennis Ariza)

- A. Dennis Ariza reported that he has a Docent Meeting with Erik Niemann and Mark Frazitta on July 22, and there is a Special Events Committee with Sandy Medearis as Chairperson, and Dennis would like to invite Sandy to our next Board Meeting.

VIII. 55th Juried Art Show (Dennis Ariza)

- A. JoRené Danel reported that Vacaville has a Juried Art Show coming up and they charge \$10 for members and \$20 for non-members. They also take 45% if a non-member. Why can't we do that?
Dennis Sheil reported that some galleries pay for advertising and promoting the artist.
Dennis Ariza suggested that we should stay at charging 30%.

IX. Next Meeting

The next Board meeting is scheduled for August 15, 2018, 7:00 pm. Date will be confirmed via e-mail.

X. Adjournment

Dennis Sheil adjourned the meeting at 8:45 pm.

Prepared by Marci Cervantes, FSVAA Treasurer, in Lucy Foldhazi's absence.