



FAIRFIELD-SUISUN CITY VISUAL ARTS ASSOCIATION

www.fsvaa.com

BOARD MEETING MINUTES – MAY 2018

I. FSVAA Regular Board Meeting was held on Thursday, May 17, 2018

Meeting was called to order at 7:08 pm by Dennis Sheil, President, in the Solano Town Center Gallery.

In Attendance: Dennis Sheil, Janet Barnes, Dennis Ariza, Marci Cervantes, Robin Rossi, Lucy Foldhazi, and Doug Cooper

Absent: JoRené Danel, Ken Chew

Doug Cooper motioned to approve the minutes of April 2018 and Dennis Ariza seconded the motion; motion carried – minutes were approved.

II. Finance Report (*Marci Cervantes*)

A. Marci Cervantes distributed the Profit & Loss Statement dated April 2018. Report shows a net income for the month of April of \$362.38.

B. 2018 Budget: Dennis Ariza found a few errors in his updated annual budget; will bring an updated budget to the next Board meeting.

III. Membership (*Dennis Ariza*)

Dennis Ariza reported that we have 97 members as of last month. Dennis Ariza received Emails from members that want to return.

IV. Solano Town Center Gallery (*Dennis Ariza*)

A. New Track Lighting: Dennis Ariza is waiting to hear from contractor.

B. Art Auction: Dennis Ariza would like to hold a public/silent auction during the next art show “Lakes, Rivers and Streams” instead of having a featured artist. Many art pieces were donated to the FSVAA and it would be beneficial to hold the art auction during the show’s reception.

V. Lawler House Gallery (*Robin Rossi*)

A. Robin Rossi reported they had a terrific turnout at the Art, Book & Travel Club meeting held earlier today at the Lawler House Gallery. Dennis Ariza, Cherol Ockrassa and Adrienne Emmering were the featured speakers and they also showcased some of their art.

B. Gift Shop Procedures: Dennis Ariza obtained gift shop procedures from another association and will forward it to JoRené Danel and Mei-Ling Albert; it could be a good place to start from in developing our own procedures.

C. Security Bars: Dennis Ariza proposed to use the \$1,000 donation to remove the plywood at the Lawler House Gallery and get security wrought iron doors. He has received a quote of \$920 towards the project. Janet Barnes suggested that they be painted white and not left black. Dennis Ariza motioned to use the \$1,000 donation we received to purchase and install wrought iron bars/door for the Lawler House Gallery and Janet Barnes seconded the motion; motion carried.

D. Longer Hours: Dennis Ariza would like to extend the hours of the Lawler House Gallery to 6 pm. Dennis Ariza motioned to change the hours of the Lawler House Gallery on Friday, Saturday and Sunday from 1-6 pm during the summer beginning June 8. Doug Cooper seconded the motion; motion carried.

VI. FSVAA

A. Social Media: Lucy Foldhazi reported that things are going very well on all Facebook pages and on Instagram. Followers on Instagram are growing (*we are up to 76 followers*) and there is more activity on it. More people are sharing our events to their Facebook pages and are clicking ‘like’ more often. Lucy encouraged FSVAA members to ‘share’ our events as it will help reach more people, a wider audience, and it would be great if our members would click ‘like’ on our posts. Someone posted a comment on our Summer Camp event post asking if we are going to have something for teens. Board members thought this was a great idea and will look into it.

Lucy will be away from mid-June to mid-August but will continue to post on social media and will be available via Email. Lucy will be back before the August meeting. We will need someone to take the Board meeting minutes in her absence in June and July.

- B. Committees: Dennis Ariza said it seems the only committee working in its full capacity is the Reception Committee. Dennis is not receiving responses from the Marketing Committee. Many on the Marketing Committee have moved or are moving so they have not been available. Dennis Ariza said we need more help with the Intake Committee. Intake for the new show is Sunday, May 20 from Noon to 5 pm. Doug Cooper volunteered to help. Dennis Sheil will need help with Membership in JoRené's absence. An Email will be sent to all members requesting help. It was suggested that we give members, who bring art to be exhibited, a handful of postcards to pass out to their friends and family. Robin Rossi praised the work that Jessica Robinson is doing on the Reception Committee; Jessica does a great job!

VII. Old Business

- A. New Track Lighting: Dennis Ariza is waiting to hear from contractor.
- B. Welcome Packet: Dennis Ariza is still working on this project; has about 6-7 pages of information. Dennis Sheil said he is almost done with the Welcome Letter and will forward a draft to the Board Members to review. Dennis Ariza anticipates sending the packet very soon to Marci Cervantes for editing and should be available for review at the next Board meeting.
- C. Mannequins: Dennis Ariza said we may need to find a different local charity instead of working with the American Cancer Society, who hasn't been returning our calls.
- D. LHG Attic: The attic is almost empty. Many thanks to all who volunteered their time and labor.
- E. Sacramento Giclee Field Trip: Dennis Ariza has set a date for the trip to be Friday, June 15. He will contact the company to confirm the date and time and will contact those Board members who are interested in attending.
- F. Utility Box Painting: Suisun City is overseeing this art project. The application is eight pages long. Artists interested should visit their website.
- G. Macy's Mother's Day Art Class: Janet Barnes and Laura Klein were the instructors of the class held on Saturday, May 12. The Manager was very impressed and even gave a small speech at the event.
- H. Live Nation: Dennis Ariza said plans to paint outside the Live Nation store was not feasible per the Mall.

VIII. New Business (*Dennis Ariza*)

- A. Art on the Vine 2018: Dennis Ariza has received pre-paid applications for 20 vendors and is hoping to procure a few more. Signs advertising Art on the Vine have already been set up around the local area.
- B. FSVAA /Macy's Military Day Art Class: This class will be held Saturday, June 16 in Macy's. The instructor will be Mona Lisa de Alba and they will be painting a vase with flowers. We're working out details to raffle gift cards to the military members who attend.
- C. The Picture Company, Cordelia: Dennis Sheil informed us that The Picture Company will be moving to the location where the trampoline business was located. They will have 1,200 sq. ft. upstairs and would like to split up the space into 100 sq. ft. areas which would be perfect for private exhibition space. They will not be charging a commission. TPC anticipates to lease each space for \$100 /month for permanent studio space. They are still working out details with their landlord.
- D. Assist-A-Grad: Dennis Sheil reported that both he and Janet Barnes presented /awarded two grants at this dinner. We anticipate working a bit closer with the Foundation next year.
- E. Storage: Robin Rossi motioned that FSVAA pay Marci Cervantes \$50 a month for using her garage as storage for FSVAA records, supplies and equipment and Dennis Ariza seconded the motion; motion carried.

IX. Next Meeting

The next Board meeting will be scheduled for June 20, 2018. Date will be confirmed via Email.

X. Adjournment

Dennis Ariza adjourned the meeting at 9:06 pm.