



# FAIRFIELD-SUISUN CITY VISUAL ARTS ASSOCIATION

[www.fsvaa.art](http://www.fsvaa.art)

## BOARD MEETING MINUTES — APRIL 2021

### I. FSVAA Regular Board Meeting was held on Wednesday, April 21, 2021

Meeting was called to order at 7:04pm online via Zoom by Dennis M. Ariza, President.

In Attendance: Dennis Ariza, Lucy Foldhazi, Laura Klein, Doug Cooper, JoRené Danel, Ken Chew, Cherol Ockrassa

Absent: Janet Barnes, Robin Rossi, Dennis Sheil

Motion: Doug Cooper introduced a motion for approval of the March 2021 FSVAA Board Meeting Minutes. Motion seconded by Laura Klein. Motion carried.

### II. Finance Report (*Laura Klein*)

- A. Laura Klein submitted the FSVAA Profit & Loss Detail report via email prior to the Board Meeting. The P&L was dated March 2021, showing a net loss of -\$8,914.19. Laura Klein pointed out that the P&L shows a reconciliation discrepancy of approximately \$50; has been unable to track the source but will continue to look. Ken Chew noted that the P&L shows the bank transfer of \$10,000 to Solano First as an expense when it is a transfer. There is a category of transfer under banking; should be a transfer from A to B. JoRené Danel noticed that there are two negative amounts under Gift Shop Sale; maybe they should be under Art Sales. Laura Klein will look into this.
- B. Solano First: Laura Klein announced that the end point of the account at West America is May 3. There are still outstanding checks from the Student Art Show that have not been cashed. Dennis Ariza will contact teachers so they can notify the art students.

### III. Membership (*Doug Cooper*)

- A. Doug Cooper reported that we currently have 71 Members, which includes 2 students, 3 support members, and 16 family memberships. There are still unpaid Members on the roster.
- B. Doug Cooper has contacted the Artists that have not paid but has not heard back from them.

### IV. Ambassadors (*Cherol Ockrassa*)

- A. March Report per Cherol: 40 regular shifts; 1 shift no show; 1 worked 9 shifts; 1 worked 3 shifts; 6 worked 2 shifts, 15 worked 1 shift.
- B. Cherol Ockrassa noted that we have a core group of 19 people who do not regularly. Cherol has created a spreadsheet of those that responded to the recent survey. 20% of those who answered the survey are uncomfortable using the POS system. Cherol recommended that we set up a date to do a Zoom training session.

### V. Solano Town Center Gallery (*Dennis Ariza*)

- A. 'Imagine' Art Show: Dennis Ariza announced that four pieces were sold.
- B. 'Small Things – Big Ideas' Art Show: The large back room on the right is empty; we sold 2 pieces today.
- C. T-Mobile Hot Spot: Dennis Ariza reported that someone got into the iPad and entered a separate tax rate and thus customers were charged double sales tax; Dennis was able to remove the second tax rate. Someone also used the iPad for personal use. Cherol Ockrassa will meet with Dennis Ariza on Sunday and show him how to search history and find the day and time frame this was done. Ken Chew asked if T-Mobile gives an alert if we go over our time limit; Dennis will look into this.
- D. Receptions: Dennis Ariza wants to see when we will be able to hold receptions once again. He said we are allowed 25 vaccinated people in the Gallery at one time. Per the State, things are to open up on June 15. Per Dennis, after June 15, we can mandate masks and have only vaccinated people attend the reception because it will be up to individual businesses. Businesses have always had the ability to limit capacity. Cherol Ockrassa mentioned that she has an issue asking people if they are vaccinated.

It was suggested that we may be able to do a staggered reception by selling tickets on Facebook, using a 1-1-1/2 time limit window. Dennis Ariza spoke to the Solano Town Center Operations Manager about our air conditioning system not working for over 2 months. He was told to contact the General Manager and request to visit her about this issue. Dennis will go back in person tomorrow. Motion: Cherol Ockrassa made a motion that we should not hold a reception until the air conditioning system is fixed and we table the discussion of receptions until this is resolved. Motion seconded by Laura Klein. Motion carried.

**VI. FSVAA (Dennis Ariza)**

- A. Social Media: Lucy Foldhazi posted the new art event on both Facebook and Instagram. Lucy also posted the event in many different Facebook groups for more visibility.
- B. Andrew Suryono Membership: Dennis Ariza discussed the membership of this photographer that lives abroad. Dennis mentioned that Lucy did some research on the situation. Dennis stated he needs Members that are here locally, that can help us; membership will be denied.

**VII. Old Business (Dennis Ariza)**

- A. Art on the Vine 2021: Saturday, June 12 and Sunday, June 13: Per Dennis, so far, we have 22 artists that have signed up to participate in this year's Art on the Vine. Booths will be set up 10-feet apart and masks will be required to all attending. We have Mauricio's Brunch-in-a-Box food truck scheduled for both days and a band scheduled for Saturday and working with School of Rock for a band on Sunday.
  - (1) Dennis Ariza requested for approval to use \$200 to pay one band to play the second part of Sunday, if he cannot get a free band. Dennis said the Assist-a-Grad Scholarship fund only had one participant this year so we will be getting \$300 back from them.  
Motion: Laura Klein made a motion to use \$200 of the \$300 towards paying for a band for Sunday afternoon at Art on the Vine art event. Motion seconded by Cherol Ockrassa. Motion carried.
  - (2) Cherol Ockrassa asked Board Members to save milk or juice gallon jugs so they can be filled with sand to hold down booths since that area can be very windy. She also requested that we should let people know about this need as they sign up for a booth.
- B. Face Masks: Per Dennis Ariza, we now have available three-ply masks with the FSVAA logo on it; one size fits all for docents. Per some Board Members, they have not found any that fit them.

**VIII. Next Meeting**

Board Meetings are scheduled for the third Wednesday of each month. Board Members will be reminded of the next meeting via e-mail.

**IX. Adjournment**

Dennis Ariza adjourned the meeting at 8:19 pm.